

CHIEF DULL KNIFE COLLEGE
JOB ANNOUNCEMENT
Maintenance/Janitor

Salary Schedule Placement Dependent on Experience + Benefits

Opening Date: January 19, 2024

Closing Date: Open Until Filled (02/01/24 First Review)

SUBMIT RESUME and (3) Letters of Reference TO:

Selection Committee J
Chief Dull Knife College
Post Office Box 98
Lame Deer, Montana 59043

General Job Description: The Maintenance/Janitor person will apply a number of skills within the building and grounds maintenance areas--carpentry, painting, mechanical functions of motors, pumps--and will have a working knowledge of plumbing and electrical maintenance. The Janitor/Security person assists in the maintenance of campus buildings and grounds,

QUALIFICATIONS:

1. High School Graduate or successful completion of the G. E. D.
2. Janitorial experience, carpentry experience, and general maintenance experience required. Skill and knowledge in the safe operation of maintenance equipment required.
3. Knowledge of uniform building codes a plus.
4. Six months or more of verifiable work experience in custodial/maintenance kinds of jobs. Good work record with low absenteeism and experience working in a school setting a definite plus.

Major Specific Responsibilities:

1. Assists in the maintenance of campus buildings and grounds.
2. Maintains campus grounds including mowing lawns, removing snow and/or sweeping sidewalks, policing up litter, etc., as needed.
3. Assists in repair, maintenance, cleaning, and operation of various kinds of motorized equipment including vehicle, lawn-mowers, snow-plows, etc..
4. Performs regular checks on the buildings and grounds to aid in the reduction of vandalism, theft, arson, accidents and accidental damage, and safety violations. Aids in investigations relative to damage or theft claims.